



Lesson 48: Run NRVC Notices

This lesson describes printing the NRVC (Non-Resident Violator's Compact) notices for:

- The defendant (Notice of Failure to Comply with Terms of Citation)
- The home jurisdiction (Notice of Suspension)
- Withdrawal of license suspension (Notice of Withdrawal of Suspension)

Objectives

- ❖ Preview and Run the defendant copy of an NRVC notice.
- ❖ Preview and Run the Notice of Suspension copy of a NRVC notice.
- ❖ Preview and Run a Withdrawal of Suspension NRVC notice.

Access Report Manager and SC NRVC Report

- Click **Report Manager** on the **Application Bar** screen.
- Open the **State Reporting** folder for a list of available reports.
- Select **SC NRVC Report**.

Preview and Print the Defendant's Notice

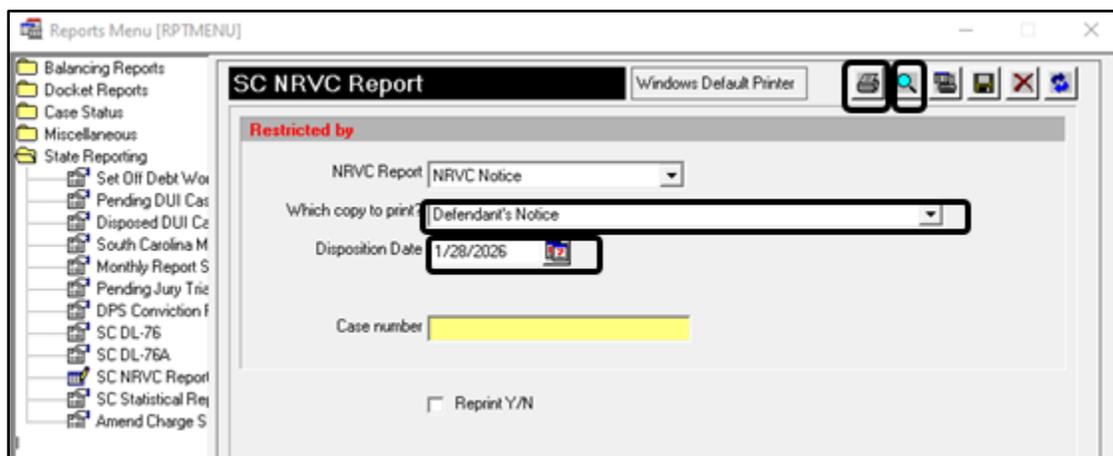


Figure 48:1: SC NRVC Report Window: Defendant's Notice

- Select **Defendant's Notice** from the **Which copy to print?** drop-down box.
- Enter the case disposition date in the **Disposition Date** field. All cases with a disposition date prior to and including this date that have not been processed will be generated.
- Select Preview  to open the NRVC Notification List, which displays the cases that will be generated based on the entered criteria. This list can be printed for your records
- Close the print preview screen.



- From the SC NRVC Report Screen select Print  to print the defendant's notices for the criteria entered.
- The **Defendant's Notice** notices must be mailed to the defendant.

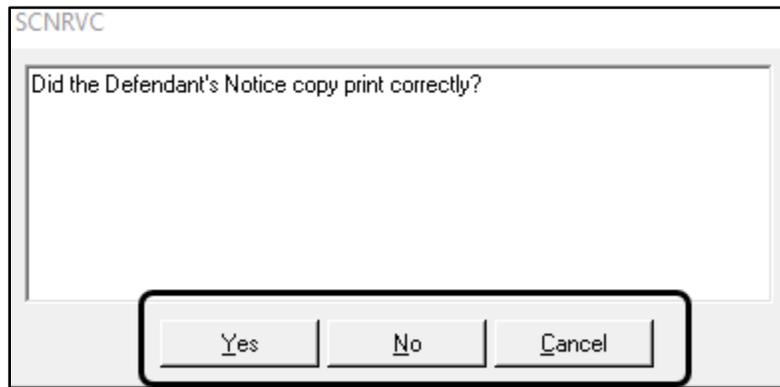


Figure 48:2: SC NRVC Pop-up question

- Answer the pop-up Question “Did the Defendant’s Notice copy print correctly?”
 - If they did not print correctly answer No. The Defendant Notices will need to be generated and printed again.
 - If Defendant’s Notices did print correctly, click Yes.

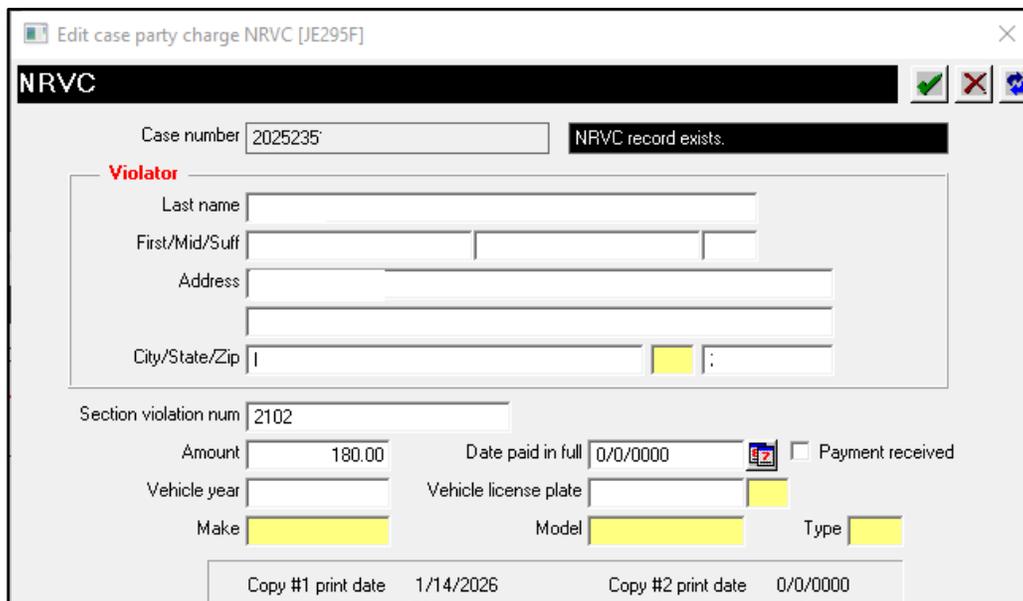


Figure 48:3: Edit case party charge NRVC screen

Answering **Yes** will update the Copy #1 print date on the NRVC record within the case. The “Copy #1 print date will not be updated when **No** or **Cancel** have been selected.

- The Defendant’s NRVC notice copy must be mailed to the defendants.



Submit Electronic Home Jurisdiction Copy

The Home Jurisdiction Notices of Suspension will now be sent electronically to the SCDMV. These notices will **not** be sent for cases in which the disposition has been rejected by the SCDMV and are listed on the CMS eDisposition Reporting Portal.

Once the error is corrected, the Home Jurisdiction Notice of Suspension will be transmitted to the SCDMV the next time notices are generated.

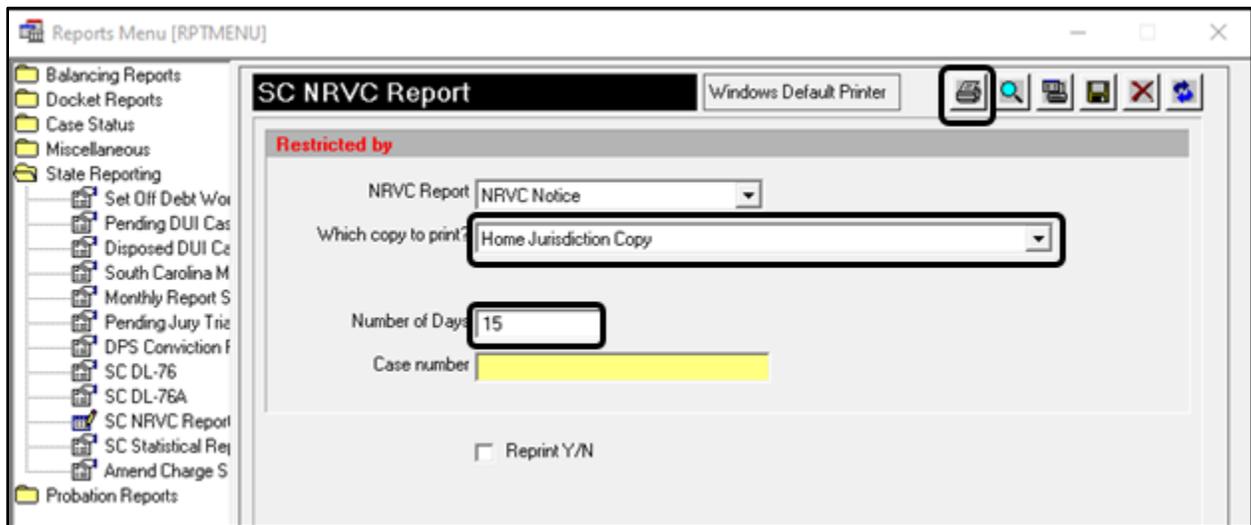
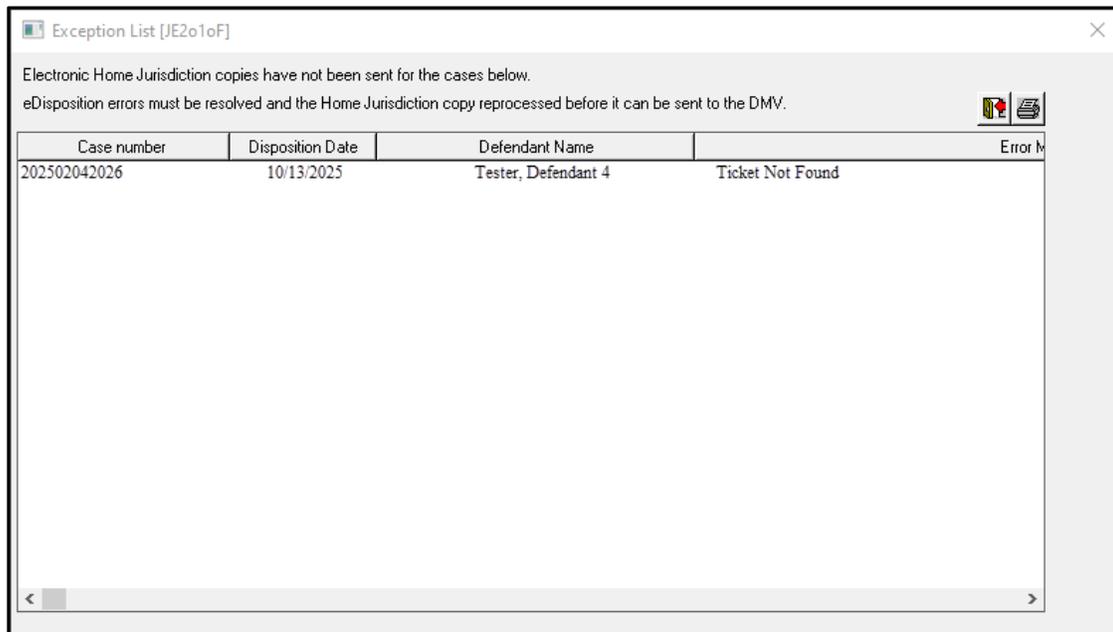


Figure 48:4: SC NRVC Report Window: Home Jurisdiction Copy

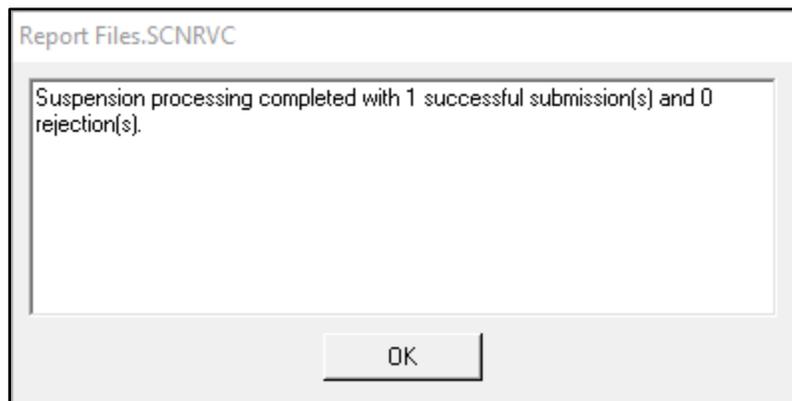
- Select **Home Jurisdiction Copy** from the **Which copy to print?** drop-down box.
- The **Number of Days** field defaults to 15 Days. This will generate an Electronic Notice of Suspension record for all cases remaining unpaid that are at least 15 days have passed from the Defendant Notice print date.
- Select Preview  to open the NRVC Notification List, which displays the cases that meet the entered criteria.
- **Print**  the Notification List to compare it with the NRVC Reporting Log Search.
- Close the NRVC Notification screen and print screen.
- From the SC NRVC Report Screen select the Print  to generate the electronic file to be sent to the SCDMV.



Exceptions List

- Cases that are on the eDisposition Error Log or have a disposition date greater than 1 year will be displayed on the Exceptions List pop-up window.
- **Print**  the Exceptions list.
- Close the exceptions list and print preview screen.
- eDisposition errors must be resolved.
- After all errors are resolved, the NRVC Home Jurisdiction copy process can be rerun.

NOTE If the eDisposition errors are not corrected, the cases will continue to appear on the NRVC Notification and Exceptions list each time the NRVC Home Jurisdiction report is generated.



- Once the electronic process is complete, the Report Files – SCNRVC window will appear, displaying the number of NRVCs that were successfully processed and those that were rejected.
- Click OK



Rejected List [JE2o1cF]

These Home Jurisdiction copies have been rejected by the DMV. Please submit an incident to report the rejections.

Case number	Rejection Code	DMV Rejection Reason
0224202601YR	6050	VS03: Please enter all violation information for this suspension.
02242026VE04	6050	VS03: Please enter all violation information for this suspension.

Rejected List

- **Print**  the Rejected list and submit an Ivanti incident for the cases to be reviewed by SCJB and the SCDMV.
- Close the Rejected list and print preview.

Note

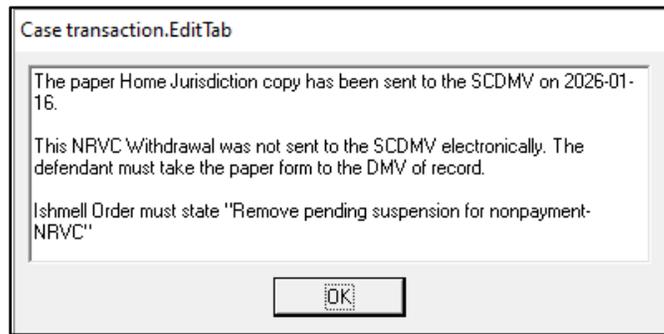
If Defendant Notices and Home Jurisdiction NRVC's are generated the same day ALWAYS run the Home Jurisdiction Notice of Suspension copy BEFORE generating the Defendant copies.

Home Jurisdiction Suspension Withdrawal

If the defendant holds a South Carolina driver's license and the original Home Jurisdiction Suspension was transmitted electronically, the Home Jurisdiction Suspension Withdrawal will be electronically sent to the SCDMV once full payment is posted to the case.

During the payment process, the Home Jurisdiction Suspension Withdrawal notice will automatically print and should be provided to the defendant.

Note: Out-of-state drivers are responsible for submitting the Home Jurisdiction Suspension Withdrawal notice to their state of record.



If the defendant is an out-of-state driver or the NRVC Home Jurisdiction Suspension was printed and mailed to the SCDMV, the following message will display:

“The paper Home Jurisdiction copy has been sent to the SCDMV on YYYY-MM-DD.

This NRVC Withdrawal was not sent to the SCDMV electronically. The defendant must take the paper form to the DMV of record.”

The Ishmell Order must state: “Remove pending suspension for nonpayment – NRVC.”

- Select OK

NOTE: When this message is generated, a printed paper copy of the Home Jurisdiction Suspension Withdrawal must be provided to the defendant, who is responsible for submitting it to the DMV of record.

Print a Duplicate Copy of the Home Jurisdiction Suspension Withdrawal

A duplicate of the withdrawal can also be generated if needed.

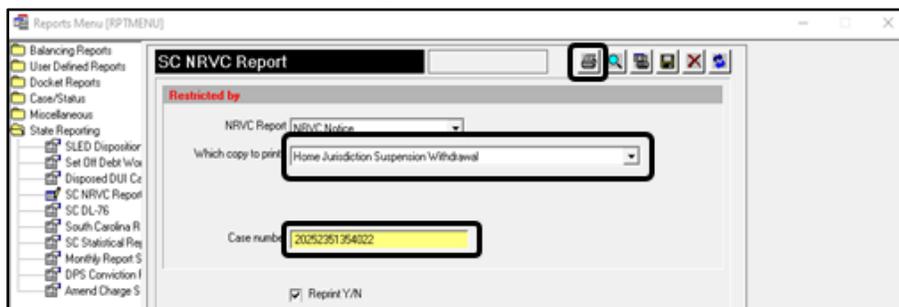


Figure 48:5: SC NRVC Report Window: Home Jurisdiction Suspension Withdrawal

- Select **Home Jurisdiction Suspension Withdrawal** from the **Which copy to print?** drop-down field.
- Enter the **Case number** for which suspension is withdrawn.



- Check the Reprint Y/N checkbox.
- Click **Print** .



Notes